



Kinglake Ranges Wilderness Camp

Arrival Briefing

- ★ **We are part of DSE /Parks Victoria** and therefore need to be aware of our environment. Please do not litter – there are plenty of bins around to use.
- ★ **Do not interfere with flora or fauna**, respect the nature around you and do not destroy it. We have a lot of native plants etc some of which are quite rare. The same applies to the wild life – we have a lot of wombats, wallabies, echidnas and birds. Some of these may not be shy and it is very important not to feed them except with camp staff supervision.
- ★ **Snakes** will occasionally be seen on hot sunny days. Mostly they are non aggressive but if you come across one do not try to attack it or interfere with it in anyway. Just stay very still or move away as quickly as you can. Always let someone camp staff know if you come across a snake.
- ★ **Fire Safety** and awareness of fire risk is very important while you are here. Identify fire haven as carpark / situation of fire extinguishers & hoses / emergency numbers / make selves familiar with evacuation plans on back of door. Siren indicates evacuation.
- ★ **Smoking policy**. No smoking in any of the buildings or in the bush. No butts to be left around – pick up and dispose of. Use tins provided.
- ★ **Smoke alarms** are in all the buildings and must not be tampered with. – Advise camp staff if they beep or appear faulty in any way.
- ★ **Drinking water** is available from any tap on the site.
- ★ **Vehicles** should be parked in the carpark only and should keep to speed limits..
- ★ **Risk areas** – several of these around the camp and you need to be aware of them while here. Quarry, creek, uneven grounds and slippery tracks. Under no circumstances should you be on any activity equipment including ropes courses without qualified KRWC staff.
- ★ **Out of bounds areas** – machinery & equipment shed, office, kitchen & pool until late 2011.
- ★ **Any damages or breakages** including smoke alarm beeping to be reported to staff.
- ★ **Any injuries or illnesses** to be reported to leaders and camp staff. This can be recorded in injury and sickness register.
- ★ **First aid policy**: First aid is the responsibility of camp leaders, groups must provide their own First Aid equipment and trained staff
- ★ **Challenge by choice**: Noone will be asked by us to do anything they do not wish to. We ask that you take the opportunity to step outside your comfort zone however.
- ★ **Take something away**: Take this opportunity, from the moment you stepped onto the ground here, as a unique chance to grow and to learn about place, others and most importantly yourselves. Just on this camp, leave behind any existing image you have of yourself or the roles you are suited to, leave behind the images and expectations you have of others, leave behind the medias constant barrage of how you should look, what you should own and how you should behave – just for a few days. YOU are in control of the attitude that stepped off that bus and the baggage that has come along, noone else. If YOU think you will get nothing out of this camp, you will be correct. If YOU believe this is going to be a great memorable experience, you would also be correct and we will be with you all the way. WHO’S ON BOARD WITH THIS ATTITUDE?



IN AN EMERGENCY

1. Verify

Verify the report.

Confirm with other campers, with emergency services or other reliable people the accuracy of the information about the emergency.

2. Notify

By the quickest possible means, notify KRWC staff and emergency services.

3. Assess

Assess the danger posed by the emergency

Use all your senses to build a picture which tells you what is happening and use that information to help decide on a course of action.

Use verbal information.

Observe what is happening to decide:

has the danger passed?

is the danger increasing or decreasing?

is the danger coming closer or moving further away?

is the weather or terrain affecting its progress?

Decide how much time exists to take alternative actions.

4. Act

Assembly Areas: Main Carpark, Alternative is Playing Field

Emergency loudhailer siren in the kitchen beside pantry door

Take action based on the assessment of danger.

Ensure that injured campers or staff are not exposed to further injury or danger.

Contain the emergency if safe to do so.

Move people away from the danger area by the safest means, if necessary, move campers indoors, to one end of the building, to the furthestmost part of the campsite or to a site well away from the campsite if time permits.

Refer to any specific procedures developed for the emergency.

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